

## NETHER WYRESDALE PARISH COUNCIL

### Minutes for the PC meeting of 23<sup>rd</sup> November 2023, 7.30PM @ Scorton Chapel

**Present: Cllr Collinson, Gledhill, Stephen, Thompson, Elliott and Atkinson,  
Wyre Cllr Charlotte Walker, the clerk and 2 members of the public**

1. Apologies:

**None**

2. Declarations of Interest:

**Cllr Collinson (Planning 23/00966/FUL**

3. Minutes from last meeting:

**Signed as a correct record.**

4. Police report:

**None**

5. Matters arising (from previous meeting/s):

#### **Changes to bank account**

It was stated that viable options were the Co-op or Barclays. The clerk state that she has spoken with Barclays some time ago and they were not offering an option for parish councils. The clerk reiterated her conversation last time, stating that LALC had advised that no high street bank was suitable and only Unity Trust was specifically tailored for PC's.

Other options available are to open a Lloyds business account (only a signatory can do this) or to add two more signatures onto the existing account, bearing in mind that some organisations are not accepting cheques.

The PC opted to add on 2 more signatories and agreed that Cllrs Gledhill and Elliott should be these signatories.

The clerk stated that as an existing signatory, only Cllr Atkinson could find out the full list of all existing signatories on the account which will need to be established to fully complete the forms. She will look into this and liaise with Cllrs Gledhill and Elliott.

#### **Tree planting (Church field)**

Cllr Gledhill has been informed that there is a church meeting in January when this will be discussed. He will know more after this meeting. Alison Boden has also been in contact and he has updated her on the latest position.

## **SpID**

Cllr Gledhill explained about the Evolis sign and how this works. He has established that the feedback from users including PC's is positive. Lancashire County Cllr Matthew Salter is involved in discussions about siting them. The cost of the sign is £2,250 (the cost of the carriage would be covered) and LCC would need to install the post for £400. The clerk confirmed that this is the make that LCC were looking at with other parishes. The PC discussed possible siting of a SpID.

The clerk stated that she had approached Grantscape but their funding does not cover the parish area. They recommended the Lancashire Environment Fund. The clerk also suggested contacting Community Futures (to which the PC subscribe).

The clerk asked the PC if they wanted this adding onto the precept but they felt that the cost was too high. Instead, they will try to source alternative funding.

## **H bar lines request (Gubberford Lane)**

The clerk reported the latest response from Lancashire County Cllr Shaun Turner as per appendix 2.

The clerk has also spoken to Eddie Mills. He has to have justification and evidence in order to input measures. There are constraints that Highways have to work with. Experience shows that traffic can be displaced elsewhere and this can cause issues. He has also known that when such work has taken place, there can be many objections to it. There is also the cost of advertising the consultation which can be around £3000. He has a limited budget and must use this in the most effective way where it is most needed and where it will be most effective. One suggestion he mentioned was to put additional non Highway signs up on the village gateway signs such as "Please park responsibly".

## **Overgrown hedge (Six Arches)**

It was reported that this had been done.

## **Parish Champion funding**

Refer Tree Planting (Church field).

## **6. Open forum:**

The clerk reported receiving an email from a member of the public raising the following:

### **Parking Gubberford Lane**

He described this as horrendous on 5<sup>th</sup> November. He came down Long Lane through the village and down Gubberford Lane. There was a line of cars parked on the west side to the tight bend at Lime House including one which was far too near the bend. There were also several cars parked on the east side leaving only a single lane available down to the bend. On Gubberford Lane there was a line of cars from the Chapel almost to the railway bridge with just a few short gaps by gates. Also, several of them were partly on the footway making it unusable by mobility scooters, wheelchairs and prams.

### **Hedge Station Lane**

He stated that the next hedge just before a particular house is still in need of cutting back by several feet.

### **Brambles (Station Lane)**

On Station Lane between the River Bridge and the Railway Bridge the verge has been mown fairly well but there are still lots of brambles from the back of the verge and from the railway embankment hanging out and a considerable number hang out over the carriageway forcing cyclists to ride well out for fear of a bramble across the face.

### **Car Parking**

The PC discussed concerns raised by members of the public by email and agreed to try to assist with this issue.

### **Church field**

A member of the public is wanting to build a house and is interested in doing a land swap. He stated he had been told to approach the PC. The PC stated that this was a matter for the church/diocese. It was suggested that he might wish to request the services of a planning consultant with a view to putting in a pre-planning application but it was stated that there would be a cost for this. The PC advised that he contact Steve Smith (Wyre Council Head of Planning) to discuss further.

### 7. Playing field:

#### **Commemorative benches**

Cllr Collinson stated that the second bench has not yet been positioned.

#### **Play equipment review & funding**

Cllr Collinson stated that this is ongoing and requested that this be put on the next agenda.

The clerk mentioned that she had received an email from LCC to do with "Crowdfund Lancashire" and the eligibility criteria which is funding for sports and culture.

### 8. Bikes & Barrows:

Cllr Cottle confirmed that there is over £1000 left in the account.

### 9. Correspondence/circulated items:

Refer appendix 1.

### 10. Borough Council & Lancashire County Council matters:

No matter raised. Wyre Cllr Walker will keep an eye out for any funding opportunities.

11. Planning:

**21/01168/FUL plan query**

The PC agreed that as the application was originally for an office and gym and is now holiday use, that a change of use application should have been submitted, therefore the PC agreed that an enforcement form should be completed. The clerk will be sent the relevant details for her to submit this to Wyre Council.

<b>Application number</b>	<b>Description</b>	<b>Resolved PC comments</b>
<b>23/00966/FUL</b>	Two storey rear extension and replacement front porch @ Flat 7 The Chapel The Square Scorton	<b>No objection</b>
<b>23/00954/FUL</b>	Erection of an agricultural building, 2 x polytunnels, 2 x seed storage containers 1 x welfare unit, creation of hardstanding, and creation of new vehicular access off Tithe Barn Lane. (resub of 23/00363/FUL) @ Greenark Woodland Nursery, Tithe Barn Lane, Scorton	<b>Comments the same as for application 23/00363/FUL</b>

12. Decision notices(status):

<b>Application number</b>	<b>Description</b>	<b>Decision</b>
<b>23/00584/FUL</b>	Proposed stable and storage (equestrian and agricultural) building (resubmission of application no. 23/00146/FUL) @ Belvidere House Wagon Road Dolphinholme	<b>Refused</b>
<b>22/01045/FUL</b>	Erection of two dwellings (following demolition of existing buildings) @: Ashbourne Cottage Cleveley Bank Lane Scorton	<b>Refused</b>
<b>23/00748/FUL</b>	Change of use of part of outbuilding from stables to ancillary living accommodation, with external alterations to openings, including the insertion of a 'velux' balcony window, and change of use of land from agricultural use to residential use @ Fellcross Barn Cross Hill Farm Oakenclough Road	<b>Permitted</b>

### 13. Highways:

#### **Network rail (road closure 03/03/24)**

The clerk reported the response (see appendix 3) with regard to the request to find an alternative to closing the road as well as pedestrian access.

### 14. Lengthsman:

#### **Jobs undertaken**

The clerk circulated the latest time sheet via email prior to the meeting.

#### **Jobs to be done**

None raised.

#### **PRoW grant**

The clerk to confirmed that Linda Andersen (LCC) confirmed that the payment was processed 31/10. A follow up email was received indicating that the PRoW & Biodiversity grants for this year were paid 07/11/23.

### 15. Village Hall:

James Cottle reported that the village hall had sustained a loss of £2500, in part due to no receiving a payment as well as undertaking some necessary maintenance work.

However, he stated that the hall has received government help during Covid. Current balance is £24,000.

### 16. Finance:

#### **6 month account update**

The clerk provide explanation of end of year figures (as per statement ending 4<sup>th</sup> Sept):

Balance - **£26,441.19**

Remaining expenses (approx.) - £10,049.50

Estimated remaining balance - £16,391.69

Current balance as at 3<sup>rd</sup> Nov - **£23,560.98**

PRoW & Biodiversity grants for this year were received 07/11/23. Total amounts are £600 (Biodiversity) and £1454.70 (PRoW including the payments made to the lengthsman this year so far.)

#### **Precept 2024/25**

The clerk enquired about what the PC wanted to do about a new notice board. She stated that two of her parishes has bought metal notice boards for around £100 in 2015 She provided examples for outdoor notice boards including some wood effect made of recycled plastic to reduce maintenance. These range widely in price. The PC questioned whether it was necessary to display the agenda on a noticeboard when there is the website. The clerk stated that not everyone is online. The PC asked her to establish the legal position.

Following discussion, the PC approved the precept of **£28,000.00**

Items approved for payment:

**Computer Solutions (payable to clerk) system check - £10.00 (per parish)**

(2 additional cheques signed for lengthsman fees for Nov and Dec once approved.)

Items paid:

**Lengthsman invoice Sept & Oct (P/F grass cutting) £160 plus £80 - £240.00**

**Lengthsman invoice October – £637.50 (£178.50 PRoW) plus £150.65 Haldene Fisher - £788.15**

**N.B. the above paid by 1 cheque total £1028.15 on 06/11/23.**

Items received:

**LCC Prow and Biodiversity grants - £500 & £300 respectively 07/11/23**

17. Health & Safety:

**No health and safety concerns raised.**

18. Points of interest:

**Apologies for January meeting**

Cllrs Stephen and Collinson submitted apologies.

19. Date of next meeting: **25<sup>th</sup> January 2024**

**As there was no further business, the meeting concluded @ 8.45PM**

## **APPENDIX 1 – CORRESPONDENCE (EMAILED)**

**Rural Services Network (RSN) – Rural bulletin 26/9, 3/10, 10/10, 17/10, 24/10, 31/10**

**NALC – Newsletter 27/9, 4/10, 11/10, 18/10, 25/10, 1/11**

**NALC – Chief executive’s bulletin 28/9, 5/10, 12/10, 19/10, 26/10, 1/11**

**WC – Press release: Wyre business awards finalists 2023**

**WC – Planning Policy newsletter Oct**

**WC – Planning agenda 4/10 link**

**WC – items published 2/10 links**

**WC – Schedule of executive decisions 2/10, 1/11**

**RSN – Rural Funding Digest Oct & Nov**

**LCC – trading Standards consumer alerts Oct & Nov**

**LALC – Wyre Area last minutes and next agenda for 25/10 (emailed to Cllr Elliott)**

**WC – Audit & Standards agenda, supplement and minutes 26/9 link**

**WC – Planning agenda supplement 4/10 link**

**LCC – Cycling and walking survey**

**WC – Items published 4/10 links**

**NALC – Notice of AGM 4<sup>th</sup> November**

**LALC – update October**

**WC – Overview & Scrutiny agenda & minutes 16/10 link**

**WC – Licensing agenda, supplement & minutes 17/10 link**

**Community Futures – AGM incl papers x 3**

**LCC – Rd closure Station Lane 03/03/24 See Highways item**

**WC – Cabinet agenda & minutes 18/10 links**

**WC – Flood Forum minutes**

**WC – Public space protection order consultation**

**WC – Licensing for Christmas tree & decorations letter**

**WC – Mayor of Wyre’s charity fundraisers**

**WC – Council agenda 26/10 link**

**WC – Press release: Schools celebrate democracy in Wyre**

**WC – Portfolio holder decisions agenda 26/10 link**

**LCC – Winter Briefing note 2023-24**

**WC – Employment and appeals agenda & minutes 30/10 link**

**LCC – Rd closures (various) 24/04/24 for Legend Fires event**

**LCC – Bus service changes Nov**

**WC – Planning agenda 1/11 link**

**WC – Portfolio holder decisions x 4 26<sup>th</sup> October links**

**LCC – Winter stakeholder bulletin 27/10**

**WC – Items published 1/11 link**

**LCC – Rd closure Abbeystead Rd, Dolphinhoime, 11/01/24**

**LCC – Crowdfund Lancashire funding and eligibility criteria see item 7**



## **APPENDIX 2**

### **Response from Eddie Mills (Highways) to Lancashire County Cllr Shaun Turner (forwarded to PC 20<sup>th</sup> October 2023):**

Scorton PC have had responses through the formal channels and District lead officers confirming that no further interventions are proposed.

Hatching and H-bars are not conducive to the Scorton village environment, and we wouldn't just drop them without there being valid drop kerbs to protect, which are scant within the village. If this interferes with private access points, then the county offer H-bars at cost.

While we accept that it's a popular location the most pressing issues arose during specific village events and the onus fall on the organisers of these to provide temporary controls to manage traffic through the ESAG process where additional traffic volumes are generated.

At this time we are unable to justify further permanent restrictions or markings within the village.

Kind regards  
Eddie

Eddie Mills  
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Highways & Transport  
Lancashire County Council  
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### **APPENDIX 3**

#### **Response from Network Rail 31<sup>st</sup> October 2023:**

*“The examiners will be using a hoist and having some de-vegetation works done to facilitate inspection. This has to be done under full closure unfortunately due to the road width. The examinations manager has confirmed with Centurion and Streetworks (facilitators of the closure) that pedestrian access will be allowed due to no alternative route being available. Any pedestrians will need to wait a few minutes until the hoist is moved and made safe for passing.”*